

**Greater Houston CoDA Meeting Minutes**  
**Spring Cypress Presbyterian Church**  
**6000 Spring Cypress Road, Spring Texas**  
**Sunday – September 9, 2019 - 1:30 p.m.**

**Opening** - Chairman, Linda BF, opened the meeting at 1:30 p.m. The attendees recited the Serenity Prayer. Lisa C read the Twelve-Steps and Brenda R read the Traditions.

**Attendance** - Linda BF, Lisa C, Cheila Mc, Brenda R, Marcela R, David L., David W, and Anna H (by phone). See attached sign-in sheet.

**Minutes**

- **Approval of July 8, 2018 Minutes**

*Motion: David L    Second: Lisa C    Yes: 7    No: 0    Abstain: 0*

- **Approval of July 21, 2018 Special Meeting Minutes**

*Motion: Lisa C    Second: Brenda R    Yes: 7    No: 0    Abstain: 0*

**Reports**

**1. Chair Report – Linda BF**

- Linda BF, David L & Cheila Mc determined on a three-way call that it would not be wise to start a Facebook Page at this time.

**2. Vice-Chair Report – Lisa C**

- The 2018 Camp CoDA grossed **\$1169.00**. Will discuss details later in meeting.
- Lisa C stated that she's considering doing a Step Four Workshop.
- David L suggested doing a Step Study using the CoDA Step Study Workbook. Since CoDA is a program of attraction, this may be best. David's wife is talking about doing one in Houston at this time.
- Brenda R will inventory workbooks to see how many are on hand.
- The CoDA website lists people willing to sponsor. David L will ask women he knows who are sponsor material to join the list.

**3. Treasurer Report – Lori B**

- Brenda R prepared and submitted the Report in Lori B's absence. The current checking account balance is **\$1,453.95**. (Signed Report attached)
- This balance reflects an overage of **+\$126.00**, partly due to an uncashed check by a former member. The check has been outstanding for over one year.
- Brenda R will work with new Treasurer, Lori B to assure smooth transition.
- The Social Security number on the current checking account is a former member's and they are impossible to contact after several calls. May be best to close current account and open new one.
- Brenda R will continue picking up mail and making deposits.
- David L will give Brenda R his key to P.O. Box 1941.
- Since there is a significant positive balance in the checking account, Brenda R suggested the Club sponsor 2-3 scholarships for attendance at the State Assembly in Garland, Texas, November 9-11, 2018.

**Approval for two scholarships at \$150.00 each.** (With receipts given to Treasurer for reimbursement.)

**Motion:** Marcela R **Second:** Lisa C **Yes:** 7 **No:** 0 **Abstain:** 0

**4. Secretary Report – Cheila Mc**

- Cheila Mc passed the attendance sheet.

**5. Community Outreach Report – Jen S**

- Jen S is working, Lisa C reported that Jen is cleaning up the contact list.

**6. Website Report –** The Chair asked members to check in their meetings for someone to help Webmaster. She will ask Suzanne E.

**7. Spanish CoDA Meeting**

**Approval to form a Spanish Outreach Committee**

**Motion:** David L **Second:** Brenda R **Yes:** 7 **No:** 0 **Abstain:** 0

- Marcela R was appointed Committee Chair
- Carol Jo S and LaLa A agreed to serve on Committee
- David L has Spanish literature on hand. He thinks Houston Intergroup could fund the group till they get going.
- Will take at least three people committed for six months.
- Marcela R already spoke to person who will help post meetings online – need place & times.
- Lisa C will check with the Minister of Creative Life to see if Spanish meeting could meet at same time as Sunshine Group – Saturdays, 5-6 p.m.

**Old Business**

**1. 2018 Camp CoDA Update – Lisa C**

- Awesome turnout – 48 attendees.
- Brenda R had a fabulous session.
- Skits were hilarious, Beef and Chicken BBQ was great.
- The minister was happy with \$200 fee CoDA paid for usage of building.

**2. Intergroup Volunteer Update**

- A WebMaster assistant is still needed.

**3. Newcomers in Meetings**

- CORE out of Newcomer Packets (\$3.50 each). Brenda R will follow up with Theresa K at CoDA Services Conference (CSC).

**4. Starting More Meetings in Houston**

- Announce in current meetings about desire to create more area meetings and that a Spanish Meeting is coming soon.
- Brenda R may start a Tomball meeting in 2020.

## **New Business**

### **1. CoDA Intergroup Facebook Page Discussion – Linda BF**

Covered in Chair's Report

### **2. Bylaws Review**

- **Approval to have simple outline/Operating Guidelines prepared by January 19, 2019 Meeting**  
**Motion: Brenda R Second: Cheila C Yes: 7 No: 0 Abstain: 0**
- David L agreed to prepare the outline.
- May require a dedicated meeting.
- Linda BF, Brenda R, Joan M and Cheila Mc volunteered to help if needed to revise the Bylaws.

### **3. Volunteer Positions and Job Descriptions**

- David L agreed to be Parliamentarian for the group and will let the Traditions guide him.

### **4. November 4, 2018 Meeting**

- The Chair cancelled the November 4, 2018 meeting.
- The next Intergroup Meeting will take place January 19, 2019—before the CoDA Birthday Party at 3:00 p.m.
- Expect up to 100 people at the birthday party.
- David L will follow up with the park used for 2018 party and will call Yumi to see if she will speak.
- The party may be a good time and place to start recruiting for volunteer positions.
- Cheila Mc will prepare sign-in sheets for the meeting and the party.

**Closing** - Chairman, Linda BF, closed the meeting at 3:00 p.m. Attendees recited the CoDA Closing Prayer.

**Next Meeting:**  
**January 19, 2019 – 12:30 p.m.**  
**Creative Life Spiritual Center**  
**5326 Spring Stuebner Road, Spring Texas 77389**